

**Village of Rio  
BOARD OF REVIEW  
Monday, May 1, 2023  
4:00 PM to 6:00 PM  
Rio Village Office  
205 Lincoln Avenue  
Rio, WI 53960**

**Agenda**

1. Call Board of Review to order.
2. Roll Call
3. Confirmation of appropriate Board of Review and Open Meetings notices.
4. Verify that a member has met the mandatory training requirements.
5. Verify locations where notices were posted for meeting
6. Select a Chairperson for Board of Review
7. Filing and summary of Annual Assessment Roll and Perform Statutory Duties:
  - a. Examine the Roll
  - b. Correct descriptions or calculation errors,
  - c. Add omitted property, and
  - d. Eliminate double assessed property
8. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis Stats.).
9. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll.
10. Allow taxpayers to examine assessment data.
11. During first two hours, consideration of:
  - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
  - b. Requests for waiver if the BOR hearing allowing the property owner an appeal directly to circuit court,
  - c. Act on any other legally allowed/required/ Board of Review matters.
12. Review Notices of Intent to File Objections
13. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date.
14. Consider/act on scheduling additional Board of Review Date.
15. Adjourn